



WELCOME TO **ONE** SMALL STEP

STEP 4 : feedback

STEP 3 : do it

STEP 2 : sign up

STEP 1 : volunteer

STEP 4 : feedback

STEP 3 : do it

STEP 2 : sign up

STEP 1 : volunteer

What we expect from you

We don't expect you to commit to One Small Step for the same time, every day, every week

We know that most people can only give small amounts of time, as and when they're available.

All we expect from you is that is you're available, and you've got the time, then you'll sign up to a task that needs doing.

Three things you'll need to do

You'll need to apply for a DBS (previously a CRB) check (we can help you with the paperwork if you haven't done this before).

You'll need to attend a volunteer induction meeting (usually in the evening), so you can meet us and find out how One Small Step works in practice. Once you've signed up as a volunteer, we'll ask you to come to a volunteers support meeting one a year.

You'll need to check our Facebook group page, or your emails, as often as possible so you can respond to any tasks that need completing.

STEP 4 : feedback

STEP 3 : do it

STEP 2 : sign up

How to sign up for a task

When an older LGBT person tells us that they need help with something, we're calling this a task.

As each task becomes available, we will post it onto the news feed of our Facebook page. We'll also send it to every volunteer via email.

If you're available, and you've got the time to do the task, let us know. You can do this either by sending us a private message via Facebook, or by responding to the email.

We will then let you know if you're the person who's going to do the task.

If there's a problem, or you need to contact us, call us on: 020 7359 6242.

We're an equal opportunities organisation: you will always be treated with respect recognising equality and diversity.

Thank you for taking one small step: together, we can make a difference

STEP 4 : feedback

STEP 3 : do it

What happens next

Once you've been chosen to do the task, we will pass on your details to the older LGBT person who needs the task doing.

They will contact you to arrange a time to meet: but they will be calling from a blocked number, so be prepared to receive this call!

If there's any problems, contact us: we'll know about the arrangements that have been made and we're here to help.

If there's a problem, or you need to contact us, call us on: 020 7359 6242.

We will give you the support you need to complete tasks, so that you, and our clients, feel safe at all times.

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Tell us how it went

After you've completed the task, we'd like you to let us know how it went.

There's a short form here that we'd like you to complete:
<https://www.surveymonkey.com/s/Z7P5GPW>.

You'll need to fill this in every time you complete a task.

If there's an emergency while you're doing the task, don't hesitate to call 999.

**If there's a
problem, or you
need to contact
us, call us on:
020 7359 6242.**

We'll value you as a volunteer: we'll give you a unique volunteer number, and facilitate volunteer support meetings bi-monthly throughout the year.

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